

West Calder High School



Parent Council Meeting

Wednesday 12th October 2016

Minutes

Present	Fiona Wilson (C), Bill Martin, Eleanor Laird, Sandy Pryde, Angela Smith, Karen Haspolat, David Roe, Ann Lyall, Andrew Fong, Rhoda Lawton, Craig Devoy. Donna McMaster (Head of Education WLC) – Present for Agenda Item ‘Appointment of Teaching Staff’ Hamish Shankland – Present for Agenda Item ‘Curriculum Structure’ Lisa Grubb – Present except for Agenda Item ‘Appointment of Teaching Staff’
Apologies	Anne Marie Wardlaw, Louise Spencer, Guy Hunter, Jill Sinclair, Angela Hannah

Agenda Item	Action Points	Action
Appointment of Teaching Staff	Agreed confidentiality for this topic. DM gave overview of Long Leet -> Short Leet process. Long Leet interviews took place on Thursday 6 th October. 3 candidates have been invited to Short Leet interviews scheduled for Thursday 17 th November. General discussion. Parent Council invited to choose 2 topics for questions at Short Leet and select 2 members to be present at Short Leet interviews. FW will attend with one of BM, CD, AL depending on availability.	FW + 1
Curriculum Structure	HS presented on initiative to develop new curriculum model to be implemented in August 2017. This is a requirement following the HMIE report. Aim is to raise attainment and better meet needs of learners; facilitate greater flexibility of range of courses offered. HS requested volunteers to <ul style="list-style-type: none"> • assist him with Parental Involvement Evening 17/11/16 • attend Parent Evenings for Senior Phase (S4/S5/S6) to get feedback on format of reports 	FW to contact PC asking for volunteers - <i>done</i>
Previous Minutes	No copy of minutes from last meeting (16 th June) available. These were sent out electronically again. RL proposed and AL seconded them.	FW to circulate minutes - <i>done</i>
AOB	<u>Inactive members</u> – agreed to find out if they still wish to serve <u>Parent Forum Meeting 21/9/16</u> – AL attended, has sent notes to FW. FW will circulate to rest of PC <u>Engaging with Parents</u> – At AGM it was agreed to issue a survey monkey to gather the opinions of parents/carers following on from the inspection. No progress made – FW will ask for volunteers for Focus Group <u>Transport</u> – RL raised inefficient use of taxis – suggested that she contact authority. FW asked to be informed of issues with buses and she would take these up <u>Bus Behaviour</u> – AF reported that senior pupils on Mid Calder bus had been throwing food. LG will take action <u>Scottish Government Consultation</u> . AL informed PC of Consultation (open to individuals, groups etc until 6 th January 2017) on Excellence and Equity. FW will ask for volunteers for Focus Group to respond	FW FW - <i>done</i> FW – <i>done</i> FW- <i>done</i>
Next Meeting	Tuesday 6 December	